## SQA Advanced Diploma Financial Services 国际理财课程设置 Group Award Code：GP0N 48

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| --- | --- | --- | --- |
| **课程名称（英文）** | **课程名称（中文）** | **课程代码** | **学分** |
| **Year 1（第1年）** | | | |
| Business Accounting | 商务会计 | HP7K47 | 16 |
| Business Law：An Introduction | 商法导论 | HP6Y47 | 8 |
| Workplace Communication in English | 商务英语交流 | HR1C46 | 8 |
| Communication：Business Communication | 商务沟通技巧 | HP7547 | 8 |
| Creating a Culture of Customer Care | 客户服务文化构建 | HP7347 | 8 |
| Economic Issues：An Introduction | 经济学导论 | HP6T47 | 8 |
| Financial Sector：An Introduction | 金融业导论 | J01W47 | 8 |
| Information Technology： Applications Software 1 | 信息技术：应用软件1 | HP6L47 | 8 |
| Information Technology：Applications Software 2 | 信息技术：应用软件 2 | HP1248 | 8 |
| Managing People and Organisations | 人力与组织管理 | HP7147 | 16 |
| Marketing：An Introduction | 市场学导论 | HP6N47 | 8 |
| Personal Financial Services | 个人理财服务 | HP1747 | 16 |
| Financial Services：Graded Unit 1 | 国际理财：分等级考试 1 | J02H47 | 8 |
| **Year 2（第2年）** | | | |
| Economics 2 ：The World Economy | 经济学2：世界经济 | HP7248 | 8 |
| Financial Services : International Transactions | 国际贸易融资 | J01X48 | 16 |
| Financial Services Regulatory Framework | 金融服务业规范 | J01Y48 | 8 |
| Income Tax | 所得税 | HP1548 | 8 |
| Investment | 投资学 | HP1C48 | 16 |
| Pension Provision | 养老金储备 | HP1E48 | 16 |
| Personal and Business Lending | 个人与商业借贷 | HP1G48 | 16 |
| Preparing Financial Forecasts | 财政预算 | HP7048 | 8 |
| Principles of Insurance | 保险学原理 | HP1F48 | 8 |
| Research Skills | 研究技巧 | J1NB47 | 8 |
| Financial Services：Graded Unit 2 | 国际理财：分等级考试2 | J02L48 | 16 |
| **TOTAL** | **24** |  | **256** |

## SQA Advanced Diploma Business with Accounting商务会计课程设置 Group Award Code：GM52 48

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| --- | --- | --- | --- |
| **课程名称（英文）** | **课程名称（中文）** | **课程代码** | **学分** |
| **Year 1（第1年）** | | | |
| Business Accounting | 商务会计 | HP7K47 | 16 |
| Business Law：An Introduction | 商法导论 | HP6Y47 | 8 |
| Workplace Communication in English | 商务英语交流 | HR1C46 | 8 |
| Communication：Business Communication | 商务沟通技巧 | HP7547 | 8 |
| Creating a Culture of Customer Care | 客户服务文化构建 | HP7347 | 8 |
| Economic Issues：An Introduction | 经济学导论 | HP6T47 | 8 |
| Economics 1：Micro & Macro Theory and Application | 经济学1：微宏观经济学 | HP6P48 | 8 |
| Information Technology：Applications Software 1 | 信息技术：应用软件1 | HP6L47 | 8 |
| IT in Business: Spreadsheets | 商务信息技术：电子制表 | HP7847 | 8 |
| Managing People and Organisations | 人力与组织管理 | HP7147 | 16 |
| Marketing：An Introduction | 市场学导论 | HP6N47 | 8 |
| Recording Financial Information | 财务信息记录 | HP0447 | 8 |
| Preparing Financial Forecasts | 财政预算 | HP7048 | 8 |
| Business with Accounting：Graded Unit 1 | 商务会计：分等级考试1 | HP0647 | 8 |
| **Year 2（第2年）** | | | |
| Behavioural Skills for Business | 商务行为技巧 | J1E548 | 8 |
| Business Contractual Relationships | 商务契约关系 | HP6X47 | 8 |
| Business Culture and Strategy | 商务文化与策略 | HP6R48 | 16 |
| Company Law：An Introduction | 公司法简介 | HP7J48 | 8 |
| Economics 2：The World Economy | 经济学2 ：世界经济 | HP7248 | 8 |
| Financial Reporting and Analysis | 财务报告与分析 | HP0848 | 16 |
| Information & Communication Technology in Business | 商务信息与通讯技术 | HP7A48 | 16 |
| Management Accounting for Decision Making | 决策管理会计 | HP0548 | 16 |
| Statistics for Business | 商务统计学 | HP6V48 | 8 |
| Research Skills | 研究技巧 | J1NB47 | 8 |
| Business with Accounting：Graded Unit 2 | 商务会计：分等级考试2 | HP0748 | 16 |
| **TOTAL** | **25** |  | **256** |

## SQA Advanced Diploma Business with HRM 人力资源管理课程设置 Group Award Code：GM53 48

|  |  |  |  |
| --- | --- | --- | --- |
| **课程名称（英文）** | **课程名称（中文）** | **课程代码** | **学分** |
| **Year 1（第1年）** | | | |
| Business Accounting | 商务会计 | HP7K47 | 16 |
| Business Law：An Introduction | 商法导论 | HP6Y47 | 8 |
| Workplace Communication in English | 商务英语交流 | HR1C46 | 8 |
| Communication：Business Communication | 商务沟通技巧 | HP7547 | 8 |
| Creating a Culture of Customer Care | 客户服务文化构建 | HP7347 | 8 |
| Economic Issues：An Introduction | 经济学导论 | HP6T47 | 8 |
| Economics 1： Micro & Macro Theory and Application | 经济学1：微宏观经济学 | HP6P48 | 8 |
| Grievance and Discipline Handling | 纪律与申诉措施 | HP7F48 | 8 |
| Human Resource Management: Introduction | 人力资源管理导论 | J2FD47 | 8 |
| Information Technology：Applications Software 1 | 信息技术：应用软件1 | HP6L47 | 8 |
| IT in Business: Spreadsheets | 商务信息技术：电子制表 | HP7847 | 8 |
| Managing People and Organisations | 人力与组织管理 | HP7147 | 16 |
| Marketing：An Introduction | 市场学导论 | HP6N47 | 8 |
| Business with HRM：Graded Unit 1 | 人力资源管理：分等级考试1 | HP7G47 | 8 |
| **Year 2（第2年）** | | | |
| Behavioural Skills for Business | 商务行为技巧 | J1E548 | 8 |
| Business Contractual Relationships | 商务契约关系 | HP6X47 | 8 |
| Business Culture and Strategy | 商务文化与策略 | HP6R48 | 16 |
| Human Resource Management Practice | 人力资源管理实务 | J45T48 | 16 |
| Economics 2： The World Economy | 经济学2 ：世界经济 | HP7248 | 8 |
| Information & Communications Technology in Business | 商务信息与通讯技术 | HP7A48 | 16 |
| Preparing Financial Forecasts | 财政预算 | HP7048 | 8 |
| Statistics for Business | 商务统计学 | HP6V48 | 8 |
| Continuous Workforce Development | 持续职业发展 | J49147 | 16 |
| Research Skills | 研究技巧 | J1NB47 | 8 |
| Business with HRM：Graded Unit 2 | 人力资源管理：分等级考试2 | HP7H48 | 16 |
| **TOTAL** | **25** |  | **256** |

## SQA Advanced Diploma Global Trade and Business 国际贸易课程设置 Group Award Code：GM57 48

|  |  |  |  |
| --- | --- | --- | --- |
| **课程名称（英文）** | **课程名称（中文）** | **课程代码** | **学分** |
| **Year 1（第1年）** | | | |
| Business Accounting | 商务会计 | HP7K47 | 16 |
| Managing People and Organisations | 人力与组织管理 | HP7147 | 16 |
| International Business Environment: Geographical Influences | 国际商务环境： 地理环境的影响 | HP0Y47 | 8 |
| International Trade Institutions | 国际贸易惯例 | HP0R47 | 8 |
| Marketing：An Introduction | 市场学导论 | HP6N47 | 8 |
| International Marketing：An Introduction | 国际营销导论 | HP7647 | 8 |
| Workplace Communication in English | 商务英语交流 | HR1C46 | 8 |
| Communication：Business Communication | 商务沟通技巧 | HP7547 | 8 |
| Economic Issues: An Introduction | 经济学导论 | HP6T47 | 8 |
| Economics 1： Micro & Macro Theory and Application | 经济学1：微宏观经济学 | HP6P48 | 8 |
| Information Technology: Applications Software 1 | 信息技术：应用软件1 | HP6L47 | 8 |
| Business Law: An Introduction | 商法导论 | HP6Y47 | 8 |
| Business Contractual Relationships | 商务契约关系 | HP6X47 | 8 |
| Global Trade and Business: Graded Unit 1 | 国际贸易与商务：分等级考试1 | HP1047 | 8 |
| **Year 2（第2年）** | | | |
| International Physical Distribution | 国际物流 | HP0W48 | 8 |
| International Marketing: The Mix | 国际市场组合 | HP0P48 | 8 |
| Information and Communication Technology in Business | 商务信息与通讯技术 | HP7A48 | 16 |
| International Purchasing and Supply | 国际采购与供应 | HP0T48 | 16 |
| Economics 2:The World Economy | 经济学2 ：世界经济 | HP7248 | 8 |
| Using Sources of Export Assistance | 出口援助资源使用 | HP0X48 | 8 |
| Preparing Financial Forecasts | 财政预算 | HP7048 | 8 |
| Global Business Organisations | 国际商业组织 | HP0V48 | 16 |
| Business Culture and Strategy | 商务文化与策略 | HP6R48 | 16 |
| Research Skills | 研究技巧 | J1NB47 | 8 |
| Global Trade and Business: Graded Unit 2 | 国际贸易与商务：分等级考试2 | HP1148 | 16 |
| **TOTAL** | **25** |  | **256** |